

Salterforth Parish Council Minutes of

Salterforth Parish Council

Wednesday 30th November at 7:00pm

	<p><u>Welcome</u> <u>Cllr Pollard welcomes all to the meeting</u></p>
	<p><u>In attendance: Chairman Pollard, Cllrs Singleton, Latham, Varley, Wilson,</u> <u>Apologies for absence: Cllr Langtree</u></p>
26.11.124	<p><u>Declarations of Interest</u> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place. Cllr Pollard declared an interest in planning application 22/0643/VAR</p>
26.11.125	<p><u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at clerk.salterforthpc@gmail.com 3 members of the public present</p>
26.11.126	<p><u>Planning Applications -</u> <u>Carried forward from October meeting which was unable to take place due to covid illnesses</u> <u>Application:</u> 22/0581/FUL <u>Applicant ;</u> Mr Garry Harper <u>Location:</u> Land To The South Of White House Farm, High Lane Salterforth <u>Proposal: Full:</u> Erection of a General Purpose Agricultural Storage Building on Agricultural Land and Associated Operational Works. <u>Resolved - no objection</u> <u>Application:</u> 22/0643/VAR <u>Applicant:</u> Matt Wood <u>Location:</u> Lane Head House, High Lane, Salterforth. BB18 5SL <u>Proposal:</u> Variation of condition 2 (Plans) Planning Permission 13/13/0092P <u>Resolved- no objection</u> <u>Application:</u> 22/0413/FUL <u>Applicant:</u> Mrs and Mrs N & A Hudson <u>Location:</u> Caravan site, Lower Greenhill Farm. Kelbrook Road, Salterforth <u>Proposal:</u> Full: Major: change of use of land from agricultural and engineering operations to form 61 caravan pitches and erection of new amenity/shower block</p>

	<p>Resolved: Clerk to write to planning with the following observations raised by the community</p> <ul style="list-style-type: none"> • Creating a village within a village • A caravan is being advertised which is sited on Lower Greenhill caravan Park as being on a site with 12 months occupancy, with no precepts being paid for the occupants. This is unlike Dales View Caravan Park whose occupants pay precept. • During lockdown it was obvious that it is being used as a 12 month site with many occupants unable to leave the site as Lower Greenhill was their main residence • No screening for previous approved application, looks unsightly from a distance • Taking away land that will absorb water therefore increasing flooding in an already at 'risk area' • Increase in traffic entering and leaving the site onto a 50mph road • No village facilities 																																																																												
26.11 127	<p>Minutes To approve minutes from September 2022 <i>The October meeting did not take place due to some councillors and clerk testing positive for covid</i></p>																																																																												
26.11 128	<p>To examine and approve the bank statements Current balance as at 18 11 22 - £19002.71</p>																																																																												
26.11.129	<p>To approve and authorise payment of the following invoices</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Name</th> <th>Reason</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>26 10 22</td> <td>Carole Singleton</td> <td>Salary</td> <td>206.46</td> </tr> <tr> <td>26 10 22</td> <td>Carole Singleton</td> <td>WFH</td> <td>26.00</td> </tr> <tr> <td>26 10 22</td> <td>HMRC</td> <td>PAYE</td> <td>51.60</td> </tr> <tr> <td>26 10 22</td> <td>Eugene</td> <td>Playground inspection/repairs</td> <td>228.00</td> </tr> <tr> <td>26 10 22</td> <td>Borough of Pendle</td> <td>playground annual inspection</td> <td>76.20</td> </tr> <tr> <td>26 10 22</td> <td>Borough of Pendle</td> <td>(inv 5118876)</td> <td>595.21</td> </tr> <tr> <td>26 10 22</td> <td>Borough of Pendle</td> <td>(inv 5117579)</td> <td>209.16</td> </tr> <tr> <td>26 10 22</td> <td>Borough of Pendle.</td> <td>(Inv 5119255)</td> <td>390.90</td> </tr> <tr> <td>26 10 22</td> <td>Business Focus Accountancy</td> <td>payroll processing</td> <td>72.00</td> </tr> <tr> <td>26 10 22</td> <td>Richard Pearson.</td> <td>Invoice 21 and 31.</td> <td>400.00</td> </tr> <tr> <td>26 10 22</td> <td>Lois Bury</td> <td>Accounts auditor</td> <td>150.00</td> </tr> <tr> <td>26 10 22</td> <td>Carole Singleton</td> <td>recorded signed for delivery x2</td> <td>13.70</td> </tr> <tr> <td colspan="4"><i>All the above were approved for payment in October</i></td> </tr> <tr> <td>30 11 22</td> <td>Carole Singleton.</td> <td>Salary</td> <td>206.46</td> </tr> <tr> <td>30 11 22.</td> <td>Carole Singleton</td> <td>WFH</td> <td>26.00</td> </tr> <tr> <td>30 11 22.</td> <td>HMRC</td> <td>PAYE</td> <td>51.60</td> </tr> <tr> <td>30 11 22.</td> <td>Borough of Pendle</td> <td>Invoice 512831</td> <td>139.87</td> </tr> <tr> <td>30 11 22</td> <td>Salterforth Garden Centre.</td> <td>Winter bedding</td> <td>500.00</td> </tr> </tbody> </table> <p>Resolved - agreed for payment. As there will not be a meeting in December payments for December that have been previously discussed and agreed can be paid during December, these will be via the January meeting.</p>	Date	Name	Reason	Total	26 10 22	Carole Singleton	Salary	206.46	26 10 22	Carole Singleton	WFH	26.00	26 10 22	HMRC	PAYE	51.60	26 10 22	Eugene	Playground inspection/repairs	228.00	26 10 22	Borough of Pendle	playground annual inspection	76.20	26 10 22	Borough of Pendle	(inv 5118876)	595.21	26 10 22	Borough of Pendle	(inv 5117579)	209.16	26 10 22	Borough of Pendle.	(Inv 5119255)	390.90	26 10 22	Business Focus Accountancy	payroll processing	72.00	26 10 22	Richard Pearson.	Invoice 21 and 31.	400.00	26 10 22	Lois Bury	Accounts auditor	150.00	26 10 22	Carole Singleton	recorded signed for delivery x2	13.70	<i>All the above were approved for payment in October</i>				30 11 22	Carole Singleton.	Salary	206.46	30 11 22.	Carole Singleton	WFH	26.00	30 11 22.	HMRC	PAYE	51.60	30 11 22.	Borough of Pendle	Invoice 512831	139.87	30 11 22	Salterforth Garden Centre.	Winter bedding	500.00
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26.11 130	<p>Update of on-going issues from other meetings Cllr Singleton discussed and email received from Tom Wilkinson, the designer for the area allocated for raised beds. Works ongoing and it is hoping the draft plans will be with us before Christmas.</p>																																																																												
26.11.131	<p>Resignation of Cllr Liz Griffiths Resolved: Clerk to send letter of thanks to Liz for her contribution. Helen Cawkwell co-opted onto Salterforth Parish Council as a councillor.</p>																																																																												

26.11 132	<p><u>Christmas party</u> All organised. To take place on Saturday at 11:00. Food and drinks for children and drinks and mince pies for mums and dads. Cllr Varley to sell tickets for Salterforth school funds. <u>Resolved</u> Tickets for the party will be £1 per child with monies to be donated to Salterforth School funds.</p>
26.11.133	<p><u>Lengthsman duties</u> <u>Resolved:</u> Need to have the app as soon as possible for the playground inspections. Clerk to chase with Lengthsman</p>
26.11 134	<p><u>Lengthsman pay</u> <u>Resolved:</u> Increase pay to £17 per hour from 1st January 2022</p>
26.11.135	<p><u>Clerks pay award</u> National Pay review concluded and agreed. Clerk to inform Cllr rate of pay agreed when available</p>
26.11.136	<p><u>Kings Coronation</u> <u>Resolved:</u> Parish Council to consider events for the coronation and discuss in January</p>
26.11.137	<p><u>CCTV</u> Awaiting quote from Matt. <u>Resolved</u> :Cllr Pollard to chase</p>
26.11.138	<p><u>Correspondence</u></p>
26.11 139	<p><u>To confirm the date of the next Parish Council Meeting Wed 25th January at 7:00 pm</u></p>

Signed. Chairman of the Parish Council

Dated 30th November 2022