

Salterforth Parish Council

Minutes of meeting of Salterforth Parish Council

Wednesday 27th October at 7:00

	<p><u>Welcome</u> Cllr Pollard welcomed all to the meeting</p>																																			
	<p><u>In attendance:</u> Chairman Cllr Pollard, Cllrs Langtree, Wilson, Varley <u>Apologies for Absence:</u> Cllr Singleton, Cllr Latham. Cllr Griffiths</p>																																			
21.10.109	<p><u>Declarations of Interest</u> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place. <i>None declared</i></p>																																			
21.10.110	<p><u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at clerk.salterforthpc@gmail.com No member of the public present</p>																																			
21.10.111	<p><u>Planning Applications</u> None</p>																																			
21.10.112	<p><u>Minutes</u> <u>Resolved: approved as a true record</u></p>																																			
21.10.113	<p><u>To examine and approve the bank statements</u> Current balance as at 20th October 2021 £16090.20 <u>Resolved: verified as a true record</u></p>																																			
21.10.114	<p><u>To approve and authorise payment of the following invoices</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Name</th> <th style="text-align: left;">Reason</th> <th style="text-align: left;">VAT(if applicable)</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>27 10 21</td> <td>Carole Singleton.</td> <td>Salary</td> <td></td> <td style="text-align: right;">186.44</td> </tr> <tr> <td>27 10 21</td> <td>Carole Singleton.</td> <td>WFH</td> <td></td> <td style="text-align: right;">26.00</td> </tr> <tr> <td>27 10 21</td> <td>HMRC</td> <td>PAYE</td> <td></td> <td style="text-align: right;">46.80</td> </tr> <tr> <td>27 10 21</td> <td>Stationery.</td> <td>stamps/ stationary</td> <td></td> <td style="text-align: right;">22.64</td> </tr> <tr> <td>27 10 21</td> <td>Jill Demaine</td> <td>Lengthsman</td> <td style="text-align: right;">21.00</td> <td style="text-align: right;">126.00</td> </tr> <tr> <td>15 10 21</td> <td>PBC</td> <td>Grasscutting</td> <td style="text-align: right;">35.53.</td> <td style="text-align: right;">213.19</td> </tr> </tbody> </table> <p><u>Resolved: approved for payment</u></p>	Date	Name	Reason	VAT(if applicable)	Total	27 10 21	Carole Singleton.	Salary		186.44	27 10 21	Carole Singleton.	WFH		26.00	27 10 21	HMRC	PAYE		46.80	27 10 21	Stationery.	stamps/ stationary		22.64	27 10 21	Jill Demaine	Lengthsman	21.00	126.00	15 10 21	PBC	Grasscutting	35.53.	213.19
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21.10 115	<p><u>AGAR overtime hours for clerk prior to increase in hours</u> <u>Resolved - overtime payment for clerk approved</u></p>																																			

21.10.116	<p><u>Correspondence</u> Tim Horsley - Public spaces protection order - we are exempt as we own our playground LCC - Severe weather communications - Salterforth School a priority for gritting. To keep an eye on the gritting bins and see if they are returned when the weather changes. Bins at bus stop at war memorial, one at the school and Sandhills. Need to find out when the bins should be returned.</p>
21.10.117	<p><u>Update of on-going issues from other meetings</u> Cllrs Pollard and Griffiths attended the Policy and Resources Meeting to discuss the trees at Klondyke.</p>
21.10.118	<p><u>Financial report to review at next meeting</u> Resolved - Distributed and to be discussed at the next meeting</p>
21.10.119	<p><u>Grasscutting 2022</u> To be discussed at the next meeting</p>
21.10.120	<p><u>On-line banking and Business Account Card</u> Done Business Account Application discussed and agreed with all present.</p>
21.10.121	<p><u>Remembrance Sunday, poppies and refreshment arrangements</u> <u>Poppies to be put up</u> Resolved: Christmas tree to be put up after next council meeting and selection boxes to be wrapped prior to Christmas Carol service Tuesday 7th December</p>
21.10.122	<p><u>To confirm the date of the next Parish Council Meeting 24th November 2021 at 7:00 pm</u></p>