

Salterforth Parish Council

Minutes of Salterforth Parish Council Meeting Wednesday 6th October at 7:30

	<p><u>Welcome</u> Chairman Christine Pollard welcomed all to the meeting</p>
	<p><u>In attendance</u> : Cllrs Pollard, Singleton, Wilson, Langtree, Varley <u>Apologies for Absence:</u> Cllrs Latham, Griffiths</p>
21.09.92	<p><u>Declarations of Interest</u> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place. <u>Cllr Pollard declared an interest in the village hall</u></p>
21.09.93	<p><u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at clerk.salterforthpc@gmail.com No member of the public present</p>
21.09.94	<p><u>Planning Applications</u></p> <p><u>Proposal: Variation of condition vary condition 2 (Plans) of planning permission 20/0657/FUL to allow minor material amendments to the design of the proposed dwelling</u> <u>Applicant</u> : Mr and Mrs Nathan and Caroline Hudson <u>Location</u>: Caravan Site, Lower Greenhill Farm, Kelbrook Road, Salterforth <u>Care Ref</u>: 21/07523/VAR <u>Date registered</u>: 10 9 21 <u>Resolved</u>: No objections</p> <p><u>Proposal: residential development (access only)</u> <u>Applicant</u> : M & D Dinsdale <u>Location</u>: Land to the West of White Leys Close, Earby <u>Care Ref</u>: 21/0769/OUT <u>Date registered</u>: 16 9 21 <u>Resolved</u>: Object, Cllr Pollard to draft a letter and distribute for approval concerns with regards to access, flooding, pedestrians relying on footpaths from another proposed development, the development is in Salterforth (not Earby) and social houses are needed in Salterforth therefore 20% should be affordable should the development go ahead.</p>
21.09.95	<p><u>Minutes</u> <u>Resolved: approved as a true record</u></p>
21.09.96	<p><u>To examine and approve the bank statements</u> Current balance as at 20th September 2021 £19442.67 <u>Resolved: verified as a true record</u></p>

21.09.97	<p>To approve and authorise payment of the following invoices</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Name</th> <th>Reason</th> <th>VAT(if applicable)</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>30 9 21</td> <td>Carole Singleton.</td> <td>Salary</td> <td></td> <td>186.44</td> </tr> <tr> <td>30 9 21</td> <td>Carole Singleton.</td> <td>WFH</td> <td></td> <td>26.00</td> </tr> <tr> <td>30 9 21</td> <td>HMRC</td> <td>PAYE</td> <td></td> <td>46.80</td> </tr> <tr> <td>30 9 21.</td> <td>Stationery.</td> <td>Paper</td> <td></td> <td>5.00</td> </tr> <tr> <td>30 9 21</td> <td>Stately Lighting.</td> <td>Xmas decs, 50% tree</td> <td>390.64</td> <td>2343.84</td> </tr> <tr> <td>28 9 21</td> <td>Business Focus</td> <td>Payroll</td> <td>4.80</td> <td>28.80</td> </tr> <tr> <td>22 9 21</td> <td>Jill Demaine</td> <td>Lengthsman</td> <td>57.00</td> <td>342.00</td> </tr> <tr> <td>25 9 21.</td> <td>PKF Littlejohn</td> <td>AGAR</td> <td>40.00</td> <td>240.00</td> </tr> </tbody> </table> <p>Resolved: approved for payment</p>	Date	Name	Reason	VAT(if applicable)	Total	30 9 21	Carole Singleton.	Salary		186.44	30 9 21	Carole Singleton.	WFH		26.00	30 9 21	HMRC	PAYE		46.80	30 9 21.	Stationery.	Paper		5.00	30 9 21	Stately Lighting.	Xmas decs, 50% tree	390.64	2343.84	28 9 21	Business Focus	Payroll	4.80	28.80	22 9 21	Jill Demaine	Lengthsman	57.00	342.00	25 9 21.	PKF Littlejohn	AGAR	40.00	240.00
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21.09.98	<p><u>Car Park update</u> Resolved: to sort out with WCAC</p>																																													
21.09.99	<p><u>War Memorial update</u> Resolved: Tom going to have a look and willing to make some more and will come back to us with a price before the next meeting.</p>																																													
21.09.100	<p><u>Milk churns</u> Available locally for purchase for £80 with lids and £75 without lids Resolved: to purchase 2 milk churns with lids</p>																																													
21.09.101	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> Dales View - The boundary between Barnoldswick and Salterforth passes through Dales View and it is proposed to alter it so that it follows Lister Well Road to its junction with Manchester Road so that Dales View Park would be in Salterforth Parish. <p>Resolved: agreed - submit response to andrea.mullin@pendle.gov.uk</p> <ul style="list-style-type: none"> Development near Marina - proposed development for 9 houses. <p>Resolved: as a council we do not support this application</p>																																													
21.09.102	<p><u>Event Planning</u></p> <ul style="list-style-type: none"> Halloween - to decorate the well only Remembrance Day - Sunday 14th November. Cllr Pollard to order 12 poppies for the lamp posts and a poppy wreath. Refreshments to be served in the village hall (booked). Carols round the well - Tuesday 7th December @ 6:30. Mince pies, tea/coffee and mulled wine. Village hall booked. Selection boxes to be given out from the village hall following the carols and will not be given out at another time 																																													
21.09.103	<p><u>Policies updated</u></p> <ul style="list-style-type: none"> Bullying and Harassment Standing Orders GDPR Grant Applications Risk Assessments Public Participation <p>Resolved: All policies approved. Clerk to send email to Keith Higson regarding the weekly inspection of the playground.</p>																																													
21.09.104	<p><u>AGAR update</u> Notice of conclusion of audit was required to be published before 30 9 21 along with AGAR Part 3 section 1 and 2 and the external auditors report and certificate. This has been done. Unless the Parish exceeds the £25,000 spending we are not required to submit and AGAR Part 3 next year and can submit certificate of exemption.</p>																																													

21.09.105	<p><u>Bus stop cafe update</u> <u>Resolved: Clerk to contact Tony and Sheila to obtain the keys for the bus stop cafe</u></p>
21.09.106	<p><u>Historical notices</u> Cllr Singleton asked if we could put some in and around the village at historical places/items of interest. <u>Resolved: Chairman and Cllr Singleton to walk around the village and look at appropriate sites. All Cllrs invited to attend.</u></p>
21.09.107	<p><u>Update of on-going issues from other meetings</u></p> <ul style="list-style-type: none"> • Tables for Parish Council Meetings <p><u>Resolved: council to purchase 4 tables</u></p> <ul style="list-style-type: none"> • Trees on Klondike -Following the WCAC Meeting re Trees on Klondike. The decision has been deferred to Policy and Resources Committee following an email from the council insurers • Slaters Mill - approved. Planning conditions re: swifts during building work. • Lamp posts - need to ask LCC to paint • Gullys - firm employed by LCC to empty gulleys, residents need to continue to report blocked gulleys to LCC • Lengthsman - Jill does not want to inspect the playground due to responsibility, this means that the parish needs to explore other areas for this to be completed. In addition we need to be looking for someone to undertake general maintenance in the village.
21.09.108	<p><u>To confirm the date of the next Parish Council Meeting</u> Wednesday at 7:00 27th October 2021</p>

Signed
Chairman Christine Pollard

6th October 2021