

Salterforth Parish Council

Ordinary meeting of Salterforth Parish Council held at
Salterforth Village Hall, Salterforth at 7:30 on Wednesday 29th May at 2019

Chairman: Christine Pollard

Acting clerk: Carole Singleton, 6 Becksides, Salterforth
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1. Welcome

2. Attendance, Apologies and Non Attendance

To record, accept or otherwise, attendance, apologies for absence and non-attendance

Attending Cllrs : Christine Pollard (Chairman), Andy Fitton, Howard Bradley, Val Langtree, Kevin Singleton, Amy Latham, Joyce Wilson

In attendance - Acting Clerk Carole Singleton, 2 members of the public including new Lengthsman - Will Lawton

Apologies received : None

3. To elect the Chair

RESOLVED

Councillor Pollard agreed to stand for a further year. All in favour. Cllr Pollard duly signed her declaration of acceptance

4. To elect the Vice-chair

RESOLVED

Councillor Fitton agreed to stand for a further year. All in favour. Cllr Fitton duly signed his declaration of acceptance.

5. Declaration of acceptance signed by all councillors.

6. Document Code of Conduct for Members distributed to all members

7. Declarations of Interests

Signed

Dated

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Members are reminded of the legal requirement concerning declarations of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda.

A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting

In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

None were declared

8. Public Forum

Introduction to Will Lawton who has been appointed as the lengths man for Salterforth. His immediate duties include to repair and paint the fence, painting play equipment as per the playground inspection report, strimming around the benches and up to the canal and entrance. To secure shut the second entrance gate and gas strut to the gate. He will be working around 10 hours a week for the next few weeks weather permitting.

RESOLVED

- (a) Lengths man to be added to the agenda as a regular item.
- (b) Will to send an invoice with hours worked and provide invoices for items bought.
- (c) Will to forward proof of public liability insurance.
- (d) Will needs to obtain the spraying certificate.
- (e) Will be working around 10 hours per week to start with, to be reviewed regularly.

9. Minutes

RESOLVED

That the minutes of the meeting on 24th April 2019 be accepted as a true representation

10. Planning Applications

None

11. Complaint -

Currently with Philip Mousedale

12. Update of on-going issues from Previous minutes

(f) Sand for the park - this has been sorted. The sand has been donated by Roger King and Wolfendens. Roger will do the work

(g) Garden Doctors - Cllr Singleton speaks to them on regular basis with on-going issues. **RESOLVED** To review at the end of the year.

(h) Christine to obtain the missing bank

cheque no.	Payee	Details	Amount £	VAT	Total
371	Zurich Municipal	Insurance Salterforth Parish Council	256.46		256.46
372	Stately Lighting Limited	Tree and lighting over festive period	1495.00	299.00	1794.00
373	Garden Doctors	Invoices for grass cutting April and May	960.00	192.00	1152.00
374	Lengths man	May payment 20 hours @ £15 per hour	300.00		300.00
375	Salterforth Nurseries	hanging baskets and troughs	551.48	110.30	661.78
376	Salterforth Neighbourhood Watch	grant for start up fee	100.00		100.00

statements. At present signatories are Cllr Pollard and Cllr Wilson **RESOLVED** - To add Cllr Latham as an additional bank signatory

13. Update of ongoing issues from other meetings attended

None

14. Finance

- We have now received the precept money
- We have not received West Craven money yet as contribution to the troughs and the liners.
- £10 was sent anonymously from a member of the public it was suggested this will be given to Salterforth Fun Day. Cllr Pollard to arrange donation
- The rate levy regarding the toilets has been sorted.

Approved for payment

RESOLVED

Signed

Dated

3

That payments be made as detailed above

15. Seddon Car Park

Cllr Pollard was liaising with Walker and Foster and PBC re the car park being signed over to Salterforth Parish Council

16. Infants Play Equipment

Cllr Latham noted that there was a lack of equipment in the park for small children. There is a noticeable increase in the number of children now residing in Salterforth and a number of babies have been born in the past 12 months with the building of the new development.

RESOVLED

Cllr Latham to see if funding was available to purchase some suitable equipment

17. Salterforth in Bloom

Cllr Singleton advised that not many people were interested.

18. Complaints have been received regarding

- (a) the flags outside the bus stop frightening horses. There are now 2 flags outside the front of the bus stop cafe **RESOLVED** Cllr Fitton to speak to Tony
- (b) parking in the bus bay **RESOLVED** clerk to seek clarification
- (c) The nettles are stinging people from the bush next to the telephone box **RESOLVED** to check if birds are nesting before arranging any work

19. Assets

Cllr Pollard is currently updating the assets register

20. The insurance has been reviewed but a further review will be required once we have updated the asset register and also once the car park is finalised

21. Salterforth Parish Council policies and procedures are currently ongoing review and will be ready for discussion and approval at the next meeting In June.

22. Correspondence

None

23. Dates set for the Salterforth Parish Council future meetings

26th June 2019

31st July 2019

Signed

Dated

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28th August 2019
25th September 2019
30th October 2019
27th November 2019
No meeting in December
29th January 2020
26th February 2020
25th March 2020

24. Date of next meeting

The next meeting will take place on Wednesday 26th June at 7:30

The meeting closed at 21:05