

Agenda  
Salterforth Parish Council  
 Wednesday 26th July at 7:30pm

	<b><u>Welcome</u></b> <b><u>Cllr Pollard welcomes all to the meeting</u></b>																																				
	<b><u>In attendance:</u></b> <b><u>Apologies for absence :</u></b>																																				
26 7 01	<b><u>Declarations of Interest</u></b> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.																																				
26 7 02	<b><u>Public Forum</u></b> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at <a href="mailto:clerk.salterforthpc@gmail.com">clerk.salterforthpc@gmail.com</a>																																				
26 7 03	<b><u>Planning Applications</u></b> <b><u>None received</u></b>																																				
26 7 04	<b><u>Minutes</u></b> To approve minutes from June 2023																																				
26 7 05	<b><u>To examine and approve the bank statements</u></b> Current balance as at -																																				
26 7 06	<b><u>To approve and authorise payment of the following invoices</u></b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Date</u></th> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Reason</u></th> <th style="text-align: right;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>July 23</td> <td>Carole Singleton.</td> <td>Salary + WFH</td> <td></td> </tr> <tr> <td>July 23</td> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">115.40</td> </tr> <tr> <td>July 23.</td> <td>Eugene</td> <td>wage</td> <td></td> </tr> <tr> <td>July 23.</td> <td>Eugene</td> <td>Invoices</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>July 23.</td> <td>Pendle Borough Council.</td> <td>Invoice</td> <td style="text-align: right;">awaiting invoice</td> </tr> <tr> <td>July 23.</td> <td>Business Focus Accountancy.</td> <td>Payroll</td> <td style="text-align: right;">72.00</td> </tr> <tr> <td>July 23</td> <td>Richard Pearson</td> <td>watering 23.5.23 - 19 7 23</td> <td style="text-align: right;">440.00</td> </tr> <tr> <td>July 23.</td> <td>Helen Cawkwell</td> <td>key cutting</td> <td style="text-align: right;">10.00</td> </tr> </tbody> </table>	<u>Date</u>	<u>Name</u>	<u>Reason</u>	<u>Total</u>	July 23	Carole Singleton.	Salary + WFH		July 23	HMRC	PAYE	115.40	July 23.	Eugene	wage		July 23.	Eugene	Invoices	50.00	July 23.	Pendle Borough Council.	Invoice	awaiting invoice	July 23.	Business Focus Accountancy.	Payroll	72.00	July 23	Richard Pearson	watering 23.5.23 - 19 7 23	440.00	July 23.	Helen Cawkwell	key cutting	10.00
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26 7 07	<b><u>Local Plan</u></b>																																				
26 7 08	<b><u>NALC</u></b> Membership costs of £139.04 (for 9 months)																																				
26 7 09	<b><u>Update of on-going issues from other meetings</u></b>																																				
26 7 10	<b><u>Lengthsman duties</u></b>																																				

26 7 11	<b><u>Resignation of Cllr Varley</u></b> <ul style="list-style-type: none"> <li>• co-option</li> <li>• Signing/reconciliation of bank statements</li> </ul>
26 7 12	<b><u>CCTV quote</u></b> Cllr Pollard obtains 2 further quotes for comparison
26 7 13	<b><u>Update - grant application</u></b>
26 7 14	<b><u>Correspondence</u></b> <ol style="list-style-type: none"> <li>1. Toilet group - insurance going forward</li> <li>2. Unknown Tommy statue for remembrance day</li> <li>3. The Pensions Regulator letter and update</li> <li>4. AGAR update - Notification of exemption status 2023 and internal auditor report</li> <li>5. Lottery grant money received 21 7 23</li> </ol>
26 7 15	<b><u>To confirm the date of the next Parish Council Meeting Wed 26th July at 7:00 pm</u></b>

**Signed.**  
**Salterforth Parish Council Clerk and Responsible Financial Officer**

**Dated 21 7 23**