

## Minutes of Salterforth Parish Council

Wednesday 27th September at 7:00pm

|          | <p><b>Welcome</b><br/><b>Cllr Pollard welcomes all to the meeting</b><br/>Cllr Pollard welcomed co-opted Angie to the Parish Council. Acceptance of office duly signed and countersigned</p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
|----------|--|--------------------|--------|--------|-------|---------|-------------------|--------------|--|---------|------|------|--------|----------|--------|------|--|----------|----------|--------------|-------|----------|------------------------|-----------------|--------|----------|--------------------------|--------------------|-------|
|          | <p><b>In attendance:</b> Chairman Pollard, Cllrs Singleton, Latham, Griffin, Wilson<br/><b>Apologies for absence :</b> Cllr Cawkwell</p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.01 | <p><b>Declarations of Interest</b><br/>Members are reminded of the legal requirements concerning declarations of interest.<br/>A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda.<br/>A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.<br/>In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</p>  |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.02 | <p><b>Public Forum</b><br/>To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda.<br/>Please contact the clerk - Carole Singleton at <a href="mailto:clerk.salterforthpc@gmail.com">clerk.salterforthpc@gmail.com</a></p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.03 | <p><b>Planning Applications</b><br/><b>None received</b></p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.04 | <p><b>Minutes</b><br/>To approve minutes from August 2023<br/><b>Resolved:</b> approved as a true record</p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.05 | <p><b>To examine and approve the bank statements</b><br/>Current balance as at 20th September 2023 - £23623.67<br/><b>Resolved:</b> Approved as a true record</p>  |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.06 | <p><b>To approve and authorise payment of the following invoices</b></p> <table border="1"><thead><tr><th>Date</th><th>Name</th><th>Reason</th><th>Total</th></tr></thead><tbody><tr><td>Sept 23</td><td>Carole Singleton.</td><td>Salary + WFH</td><td></td></tr><tr><td>Sept 23</td><td>HMRC</td><td>PAYE</td><td>110.40</td></tr><tr><td>Sept 23.</td><td>Eugene</td><td>wage</td><td></td></tr><tr><td>Sept 23.</td><td>Supplies</td><td>bench repair</td><td>71.81</td></tr><tr><td>Sept 23.</td><td>Pendle Borough Council</td><td>Invoice 5131824</td><td>613.06</td></tr><tr><td>Sept 23.</td><td>Salterforth Village Hall</td><td>Hire July/Aug/Sept</td><td>67.50</td></tr></tbody></table> <p><b>Resolved:</b> approved for payment</p> | Date               | Name   | Reason | Total | Sept 23 | Carole Singleton. | Salary + WFH |  | Sept 23 | HMRC | PAYE | 110.40 | Sept 23. | Eugene | wage |  | Sept 23. | Supplies | bench repair | 71.81 | Sept 23. | Pendle Borough Council | Invoice 5131824 | 613.06 | Sept 23. | Salterforth Village Hall | Hire July/Aug/Sept | 67.50 |
| Date     | Name   | Reason             | Total  |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23  | Carole Singleton.  | Salary + WFH       |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23  | HMRC   | PAYE               | 110.40 |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23. | Eugene   | wage               |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23. | Supplies   | bench repair       | 71.81  |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23. | Pendle Borough Council   | Invoice 5131824    | 613.06 |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| Sept 23. | Salterforth Village Hall   | Hire July/Aug/Sept | 67.50  |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.07 | <p><b>Resignation of Cllr Varley</b><br/>• co-option of Angela McConville</p>  |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.08 | <p>• <b>Signing/reconciliation of bank statement by Cllr Griffin</b></p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |
| 27.09.09 | <p><b>Playground Inspection report and Update</b><br/>The 2022 report was sent instead of 2023<br/><b>Resolved:</b> clerk to contact Pendle Borough Council for latest report from August 2023</p>   |                    |        |        |       |         |                   |              |  |         |      |      |        |          |        |      |  |          |          |              |       |          |                        |                 |        |          |                          |                    |       |

|          |   |
|----------|---|
| 30 08 10 | <b><u>Update of on-going issues from other meetings</u></b><br>No update  |
| 27.09.11 | <b><u>Lengthsman duties</u></b><br>Working well with Lengthsman working on Tuesday with Cllr Singleton able to co-ordinate the areas of work.   |
| 27.09.12 | <b><u>Defibrillator Training Date</u></b><br>Look into the date given - only 2 responses defer to next meeting<br>Need newsletter before the de-fib training -<br><b><u>Santa Christmas party</u></b> - date set for Saturday 2nd December. Is the Igloo still available and Santa? To finalise at next meeting with Cllr Latham  |
| Carols   | <b><u>Carols around the well and playlist</u></b><br>Confirmation from Joseph Gross for ukulele group on 5/12/23.   |
| 27.09.14 | <b><u>Playing field.</u></b><br>Children have been found playing on the container on the playing field. Salterforth Parish Council have no responsibility for the container as it is owned by the Salterforth Fun Day Committee. Our insurers have advised that the SPC speak to a broker<br><b><u>Resolved:</u></b> clerk to write to Howard Culshaw the Solicitor for Pendle Borough Council for advice |
| 27.09.15 | <b><u>Correspondence</u></b><br>Give donation of £50 to Barnoldswick Town Council   |
| 27.09.16 | <b><u>Remembrance Sunday</u></b><br>Do we have an exhibition following the service? Defer to next meeting   |
| 30 08 16 | <b><u>To confirm the date of the next Parish Council Meeting Wed 25th October at 7:00 pm</u></b>  |

**Signed.**  
**Chairman Christine Pollard**

**Dated**