

Salterforth Parish Council

Wednesday 31st January 2024 at 7:00 pm

	Welcome Cllr Pollard welcomes all to the meeting																																				
	In attendance: Chairman Pollard, Cllrs Latham, Singleton, Fuggle, Griffin, McConville Apologies for absence : Cllr Wilson																																				
31.01. 01	Declarations of Interest Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.																																				
31.01.02	Public Forum To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at clerk.salterforthpc@gmail.com																																				
31 01 03	Planning Applications 23/0811/HHO Mr Sam Pendred 8 Chapel Hill. Salterforth. Lancashire Full: Demolition of existing conservatory and the erection of a single storey rear extension. Resolved: to discuss at the next meeting once property has been identified																																				
31 01 04	Minutes To approve minutes from November 2023 Resolved: approved as a true record																																				
31 01 05	To examine and approve the bank statements Current balance as at 20 Nov £27341.45 Resolved: Approved as a true record																																				
31 01 06	To approve and authorise payment of the following invoices <table border="1"><thead><tr><th>Date</th><th>Name</th><th>Reason</th><th>Total</th></tr></thead><tbody><tr><td>Jan 24</td><td>Carole Singleton.</td><td>Salary + WFH</td><td></td></tr><tr><td>Jan 24</td><td>HMRC</td><td>PAYE</td><td>85.40</td></tr><tr><td>Jan 24.</td><td>HMRC Dec.</td><td>PAYE.</td><td>56.88</td></tr><tr><td>Jan 24.</td><td>Eugene</td><td>wage</td><td></td></tr><tr><td>Jan 24</td><td>Eugene</td><td>supplies</td><td>47.00</td></tr><tr><td>Jan 24</td><td>Salterforth Garden Centre.</td><td>Rowan tree</td><td>75.00</td></tr><tr><td>Jan 24.</td><td>Crag & Co</td><td>payroll</td><td>72.00</td></tr><tr><td>Jan 24.</td><td>Salterforth Village hall.</td><td>Village hall hire.</td><td>101.25</td></tr></tbody></table> Resolved: approved for payment	Date	Name	Reason	Total	Jan 24	Carole Singleton.	Salary + WFH		Jan 24	HMRC	PAYE	85.40	Jan 24.	HMRC Dec.	PAYE.	56.88	Jan 24.	Eugene	wage		Jan 24	Eugene	supplies	47.00	Jan 24	Salterforth Garden Centre.	Rowan tree	75.00	Jan 24.	Crag & Co	payroll	72.00	Jan 24.	Salterforth Village hall.	Village hall hire.	101.25
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31 01 07	Precept Setting 2024/25 See attached sheet for breakdown analysis																																				
31 01 08	Update of on-going issues from other meetings No attendance at other meetings																																				

31 01.09	<p><u>Lengthsman duties</u> Cllr Singleton speaks to Eugene weekly whenever possible. New gate needed to playground entrance, this has been identified in the playground inspection report. Resolved: Cllr Latham to speak to joiner.</p>
31 01 10	<p><u>Road closure</u> Temporary road closure on High Lane (approx 130 metres from its southern junction with Upper Hill Way to its junction with Moor Lane) from 8:00 on Tuesday 30th January to Friday 1st February 2024.</p>
31 01 11	<p><u>Complaints regarding litter/dog waste/overflowing bins</u> email sent to David walker at PBC - copy sent to all councillors.</p>
31 01 12	<p><u>Hugo Fox</u> Direct debit for £11.99 to start 11 12 23</p>
31 01 13	<p><u>Updates</u></p> <ul style="list-style-type: none"> • <u>WCAC grant application</u> - £3737 applied for projector and laptop, salt spreader. Waiting to hear if our application has been successful. • <u>Playing field</u> - Zurich update - claim for the notice board produced by the school and displayed on the playing fields has been paid. The notice board has been removed • <u>Container</u> - Cllr Pollard spoke to Kevin Dowbiggin and he would take it to the meeting. Their insurance will not cover any public liability. It may be covered under our insurance but will leave the parish council liable . <p>Resolved: Cllr Latham and clerk to speak to Kevin Dowbiggin about the Fun Day having suitable public liability for the container and concerns regarding fun day committee members driving their cars on the playing field.</p> <ul style="list-style-type: none"> • <u>Goalposts</u> - What are we doing with the goalposts? Add to agenda for next month. Ask Eugene to look at the holes. <p>Resolved: Add to next meeting</p> <ul style="list-style-type: none"> • Playing field hire request for 2 days over summer holidays - find out more information <p>Resolved: add to next meeting</p> <p><u>Community Garden</u></p> <ul style="list-style-type: none"> • Received grant money on condition there is no problem with access with Canal and River Trust (CART). • CART reported back that there are problems with culvert. • Cllr Singleton and Cllr Fuggle met with Chris who wrote to the engineers with a solution. This has been with engineers since December, • Cllr Fuggle spoke to engineer today Michael Shepherd who said bridge arches in poor condition but he had spoken to Chris Rabey again whose solution was to use a pontoon to use small plant material (smaller than quoted) and bring it on to the canal bank beyond the bridge. • Proposal from Cllr Fuggle is to ask Chris Rabey for a quote go back to Farnells and ask if he will look again at the site and re-quote suggesting pontoon method. • We can only use waterway, crane job or path (steps) and go back to quotes. <p>Resolved: Cllr Fuggle will go back to Lancashire Environmental Group.</p>
31 01 14	<p><u>Correspondence</u> Waste dumped on CART car park. Resident was concerned regarding dumped waste not the canal car park. The resident subsequently contacted the Canal and River Trust and it was removed.</p>

31 01 15	<p><u>Hedgehogs R Us</u> This is a hedgehog conservation Highway project. <u>Resolved</u> : To purchase 50 hedgehog highways which come with information leaflets and window sticker. These are to be purchased using the LCC Environmental Grant money and given out during the environmental event on 3rd May to Salterforth residents. This will run alongside the bird and bat box making workshop and the Great Winter Get Together Free Lunch event.</p>
31 01 16	<p><u>Events</u></p> <ul style="list-style-type: none"> • The Great Winter Get together to include <ol style="list-style-type: none"> 1. Meet and Greet with Councillors arranged 3rd March 11:00 - 2:00 2. Free home made soup and roll 3. Hedgehog highway giveaway for residents 4. Bird and bat boxes making workshop • Flyer - Clerk to produce updated flyer • Dawn Chorus walk - provisionally arranged for 1st May • Bat Night - organised for later in the year
31 01 17	<p><u>Maintenance</u> Discussed earlier in the meeting</p>
31 01 18	<p><u>Communication</u></p> <ul style="list-style-type: none"> • To look at ways to improve communication with the residents • one way will be to encourage residents to look at the Salterforth Parish Council Facebook page • Regular Newsletter - not everyone has social media. To consider producing a newsletter for residents 3-4 times a year. • Clerk to send 'Thank you' letters or Matt and Roger for their help with the Christmas party. • Cllrs Griffin and McConville to take over the running of the website
31 01 19	<p><u>To confirm the date of the next Parish Council Meeting 28th February 2024</u></p>

Signed.
Chairman Christine Pollard

Dated 26 01 2024