

## Salterforth Parish Council Minutes

Wednesday 28th February 2024 at 7:00 pm

	<p><b><u>Welcome</u></b> <b><u>Cllr Pollard welcomes all to the meeting</u></b></p>
	<p><b><u>In attendance:</u></b> Chairman Pollard, Cllr Singleton, Latham, Fuggle <b><u>Apologies for absence :</u></b> Cllrs McConville, Griffin, Wilson</p>
28.2.01	<p><b><u>Declarations of Interest</u></b> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place. <b>Cllr Singleton declared interest in 28.02.09</b></p>
28.2.02	<p><b><u>Public Forum</u></b> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at <a href="mailto:clerk.salterforthpc@gmail.com">clerk.salterforthpc@gmail.com</a> No members of the public present</p>
28.2.03	<p><b><u>Planning Applications</u></b> 23/0811/HHO Mr Sam Pendred 8 Chapel Hill. Salterforth. Lancashire Full: Demolition of existing conservatory and the erection of a single storey rear extension. <b>No objections, however the existing extension is unsightly and not in keeping with the existing housing.</b> 24/0090/FUL Mr Gary Thorpe. Higher Park Barn, Salterforth Lane, Salterforth FULL: erection of ground mounted solar panels within the domestic garden curtilage. <b><u>Resolved:</u> clerk to obtain further information from planning as below</b> • Has the barn got planning permission • How big is the garden curtilage • How many solar panels are being planned</p>
28.2.04	<p><b><u>Minutes</u></b> To approve minutes from January 2024 <b><u>Resolved:</u></b> approved as a true record</p>
28.2.05	<p><b><u>To examine and approve the bank statements</u></b> Current balance as at 14th February £22,408.63 <b><u>Resolved:</u></b> accepted as a true record</p>

28.2.06	<p><b><u>To approve and authorise payment of the following invoices</u></b></p> <table border="1"> <thead> <tr> <th data-bbox="443 197 528 226">Date</th> <th data-bbox="587 197 671 226">Name</th> <th data-bbox="922 197 1023 226">Reason</th> <th data-bbox="1315 197 1385 226">Total</th> </tr> </thead> <tbody> <tr> <td data-bbox="443 230 528 259">Feb 24</td> <td data-bbox="555 230 778 259">Carole Singleton.</td> <td data-bbox="922 230 1102 259">Salary + WFH</td> <td data-bbox="1315 230 1385 259"></td> </tr> <tr> <td data-bbox="443 264 528 293">Feb 24</td> <td data-bbox="587 264 639 293">HMRC</td> <td data-bbox="922 264 991 293">PAYE</td> <td data-bbox="1294 264 1385 293">85.40</td> </tr> <tr> <td data-bbox="443 297 528 327">Feb 24</td> <td data-bbox="587 297 655 327">Eugene</td> <td data-bbox="922 297 991 327">wage</td> <td data-bbox="1315 297 1385 327"></td> </tr> <tr> <td data-bbox="443 331 528 360">Feb 24</td> <td data-bbox="555 331 762 360">HedgehogsRUs</td> <td data-bbox="922 331 1182 360">Hedgehog Highway.</td> <td data-bbox="1283 331 1385 360">157.50</td> </tr> <tr> <td data-bbox="443 365 528 394">Feb 24</td> <td data-bbox="587 365 639 394">Lanlee</td> <td data-bbox="922 365 1246 394">materials bat/bird boxes.</td> <td data-bbox="1294 365 1385 394">95.40</td> </tr> <tr> <td data-bbox="443 398 528 427">Feb 24</td> <td data-bbox="555 398 746 427">Star marketing</td> <td data-bbox="922 398 1023 427">Leaflets</td> <td data-bbox="1283 398 1385 427">125.00</td> </tr> </tbody> </table> <p><b>Resolved: approved for payment</b></p>	Date	Name	Reason	Total	Feb 24	Carole Singleton.	Salary + WFH		Feb 24	HMRC	PAYE	85.40	Feb 24	Eugene	wage		Feb 24	HedgehogsRUs	Hedgehog Highway.	157.50	Feb 24	Lanlee	materials bat/bird boxes.	95.40	Feb 24	Star marketing	Leaflets	125.00
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28.2.07	<p><b><u>Update of on-going issues from other meetings</u></b></p> <p><b><u>WCAC Grant update -</u></b>  £1738.25 allocated to Salterforth  Cllr Griffin to look at suitable projectors</p> <ul style="list-style-type: none"> <li>• WCAC allocate funding for 24/25 on the 7th May meeting, we can apply from mid April for 2024/5 allocation</li> </ul>																												
28.2.08	<p><b><u>Lengthsman duties</u></b>  with poor weather Eugene has been doing the inspections, Ginny Well tidying up and will attend to the goal posts  Problem out side the school with people/pupils walking over the wet grass and creating muddy areas</p>																												
28.2.09	<p><b><u>Extra hours for clerk</u></b>  Extra workload - defer to next meeting</p>																												
28.2.10	<p><b><u>Updates</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Container - safety issues including public liability</u></b>  <b>Resolved: clerk to</b> Write letter to Kevin Dowbiggin and ask for public liability insurance</li> <li>• <b><u>Adrian Lord Hire of Park -</u></b>  Offering £500 for hire of park for 2 days during school holidays bringing a few children inflatables, small rides and candy floss etc for kids aged 2-12 years. All equipment will have correct safety documents and public liability requirements. Estimated cost £9.99 per 2 hours per child  <b>Resolved: no objections</b></li> <li>• <b><u>Goalposts -</u></b>  Discuss at the next meeting</li> <li>• <b><u>Community Garden Update</u></b>  Cllr Fuggle spoken to contractors, to go in to the land through over the culvert and through the fence to the land. Looks do-able. Asked Farnell Contractors and Chris Raby to give us a quote. Reply needed quickly.</li> <li>• <b><u>Reply from David Walker regarding litter/dog waste/overflowing bins</u></b>  Contracted to empty the bins twice weekly. PBC have supplied details of the bins and dog waste bins and they are collating the bin numbers. This will be mapped to the bins that we have registered on our website.</li> <li>• <b><u>Date for next newsletter</u></b>  To be confirmed</li> <li>• <b><u>Website update</u></b>  Defer to next meeting when Cllrs Griffin and McConville present</li> </ul>																												

28.2.11	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Framed portrait of the King available free of charge</li> <li>• Request to rent land - <b>Resolved:</b> clerk to reply that it has been earmarked for the community garden project</li> </ul>
28.2.12	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>• The Great Winter Get together - Sunday 3rd May</li> <li>• Soup and rolls - 25 vegetable (vegan) and 25 leek and potato soup</li> <li>• Bird and Bat Box making - all equipment bought. 20 bird boxes and bags for kits to be go even out. Also preparing kits for bat boxes.</li> <li>• Hedgehog Highway - Hedgehog ambulance - Lorraine coming to discuss and bring some activities and resources with her</li> <li>• Meet and Greet with Councillors</li> </ul>
28.2.13	<p><b>Social Media communication</b></p> <p>Last 28 days - reached 499 people - UP 323%  Content published - 15 - UP 275%  Followers - 3 - up 100%</p>
28 2 14	<p><b>Any other business</b></p> <p>Planning meeting regarding Seddons building on Barney's. Proposal is to divert the water into he canal and the beck which will cause problems further down at Salterforth. Cllr Pollard, Fuggle, Latham and clerk will attend.</p>
28.2.15	<p><b><u>To confirm the date of the next Parish Council Meeting 27th March 2024</u></b></p>

Meeting finished 20:52

Signed.

Chairman Christine Pollard

Dated 28th February 2024