

SALTERFORTH PARISH COUNCIL



Chair: Cllr C. Pollard
Salterforth Village Hall
Chapel Hill
Salterforth, Lancashire BB18 5TU
Email: salterforthparishcouncil@gmail.com
Website: <https://www.salterforthpc1.org>



Salterforth Parish Council 30th June 2025 at 9am Village Hall, Salterforth

Members of the Council are hereby summoned to attend a full Meeting of the Parish Council in accordance with schedule 12, para. 10(2)(b) of the Local Government Act 1972 to be held as detailed above. If you are unable to attend, your apologies and reason for absence should be forwarded to the Chair in advance.

AGENDA

Meetings are open to the public and may be recorded by representatives of the media or by members of the public. Any persons intending to record the meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

1. Welcome

The Chair of the Parish Council, Cllr Pollard to welcome all to the meeting at 7pm.

2. Attendance, Apologies and Non-attendance

3.1 To record attendance, and non-attendance.

3.2 To record written apologies for absence.

3. Declarations of Interest

To receive declarations of personal interest in any matter identified in this agenda.

A member with a disclosable interest in any item may not participate in any discussion of the matter at the meeting. In addition, a member with a disclosable interest shall leave the room where the meeting is held while any discussion or voting takes place.

4. Public Participation

To allow for members of the public to be offered the opportunity to address Council on any subject not already an agenda item.

Questions or comments for the Council on agenda items should be sent via post/email to the Clerk using the Village Hall address or at salterforthparishcouncil@gmail.com at least 24 hours prior to the meeting.

Questions for Council requiring a more detailed answer should be sent via post/email to the Clerk using the Village Hall address or at salterforthparishcouncil@gmail.com one week prior to the meeting.

5. Annual Governance and Accountability Return (AGAR) 1st April 2024 – 31st March 2025

5.1 To note that the Internal Audit for 2024/25 was carried out on 25th June 2025. Report received including the Internal Control Objective Report duly signed by the auditor.

5.2 To review the Internal Control Objective Report and explanations for non-compliance (previously circulated)

5.3 To review and approve completed assertions for Section 1 – Annual Governance Statement 2024/2025 (previously circulated)

5.4 To review and approve Section 2 - Accounting Statements 2024/25, Bank Reconciliation Proforma and Explanation of Variances proforma (previously circulated)

5.5 To review and approve the Notice of Public Rights for the unaudited AGAR for 2024/25 and to note that notice will commence on Tuesday 1st July 2025 and end on Monday 11th August 2025 (previously circulated)

6. Date of Next Meeting

23rd July at 7pm Village Hall

Karen Shorrock

Acting Clerk/RFO

Salterforth Parish Council