

Salterforth Parish Council

SUMMONS TO THE MEETING OF THE SALTERFORTH PARISH COUNCIL

AT 7:30 ON WEDNESDAY 28th JUNE 2019

AGENDA

	<u>Welcome</u>
	<u>Apologies for absence</u>
	<u>Declarations of Interests</u> <i>Members are reminded of the legal requirement concerning declarations of interests. A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</i>
19/6/01	<u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda
19/6/02	To make note of the findings of the internal audit
19/6/03	To receive and approve Section1 - Annual Governance Statement - Annual Governance & Accountability return 18/19 Part 2
19/6/04	To receive and approve Section 2 - Accounting Statements Statement - Annual Governance & Accountability Return 18/19 Part 2
19/6/05	To receive and approve the Financial Regulations and Standing Orders
19/6/06	To receive and approve complaints procedure, grants policy, model publications scheme, hospitality and gifts policy,
19/6/07	To receive and approve risk assessment, GDPR policy, playground maintenance and inspection policy, bullying and harassment policy,
19/6/08	To update the assets register
19/6/09	To appoint Cllr to approve balance of Accounts/Bank Reconciliation
19/6/10	<u>Minutes</u> To approve, or otherwise, the minutes of the meeting held on 29th May 2019
19/6/11	<u>Matters arising from minutes</u> Update from previous meetings <ul style="list-style-type: none">• Children play equipment - Cllr Latham• Traffic management for community events - Cllr Singleton• Sand in playground - Cllr Latham• Car park update - Cllr Pollard• Infants Play Equipment - Cllr Latham
19/6/12	<u>Lengthsman update</u>

19/6/13	To approve and authorise payment of the following invoices					
	chq no.	Payee	Details	Amount	VAT	Total
	000377	PKF Littlejohn	Accounts 2017/28	400.00	80.00	480.00
		Will Patten	Lengthsman balance inv no 1007	121.16		121.16
		Carole Singleton	Stationary	30.00		30.00
		Gardendoctors	Grasscutting	450.00	90.00	540.00
		S Kauser	Yorkshire Internal Audit	331.65		331.65
19/6/14	To examine and approve the bank statement					
19/6/15	To consider membership to local or national association of local councils					
19/6/16	Website upgrade and .gov email addresses and new member training offer					
19/6/17	Laptop					
19/6/18	Grant request - Salterforth Primary School					
19/6/19	North West Ambulance Service - Heartstart training					
19/6/20	Storage of Parish Council Documents					
19/6/21	Correspondence					
19/6/22	Update of on-going issues from other meetings					
19/6/23	To confirm the date of the next Parish Council Meeting as 31st July 2019					

Signed

Date

Acting clerk to the Parish Council