

## **Salterforth Parish Council**

### **SUMMONS TO THE MEETING OF THE SALTERFORTH PARISH COUNCIL**

#### **Agenda**

ON LINE MEETING AT 7:30 ON WEDNESDAY 28<sup>th</sup> April 2021

	<u>Welcome</u>																																													
	<u>Apologies for absence</u>																																													
21/04/16	<u>Declarations of Interests</u> <i>Members are reminded of the legal requirement concerning declarations of interests.</i> <i>A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda.</i> <i>A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting</i> <i>In addition it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</i>																																													
21/04/17	<u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda <b>This is an on-line meeting due to COVID-19 and social distancing rules. Members of the public can submit any questions to the clerk for discussion at the meeting. Telephone 01282 537464</b>																																													
21/04/18	<u>Planning Applications</u> None received																																													
21/04/19	<u>Minutes</u> To approve, or otherwise, the minutes of the meeting held on 31 <sup>st</sup> March 2021																																													
21/04/20	<b>To examine and approve the bank statements</b>  <b>CURRENT BANK BALANCE AS AT 20<sup>TH</sup> APRIL 2021 £8397.75</b> <b>END OF YEAR BALANCE AS AT 5<sup>TH</sup> APRIL 2021 £8585.99</b>																																													
21/04/21	<b>To approve and authorise payment of the following invoices</b> <table><tr><th>Payee</th><th>Details</th><th>Amount</th><th>VAT</th><th>Total</th></tr><tr><td>Carole Singleton</td><td>salary April</td><td>102.04</td><td></td><td>102.04</td></tr><tr><td>HMRC</td><td>PAYE April</td><td>25.40</td><td></td><td>25.40</td></tr><tr><td>Carole Singleton</td><td>WFH</td><td>26.00</td><td></td><td>26.00</td></tr><tr><td>Jill Demaine</td><td>Lengthsman</td><td>65.50</td><td>12.00</td><td>77.50</td></tr><tr><td>J Drivers</td><td>fit water meter</td><td>178.00</td><td>35.60</td><td>213.60</td></tr><tr><td>Business Focus</td><td>processing end of year</td><td>30.00</td><td>6.00</td><td>36.00</td></tr><tr><td>Zurich Municipal</td><td>insurance</td><td>256.46</td><td></td><td>256.46</td></tr><tr><td>Borough of Pendle</td><td>grass cutting</td><td>88.83</td><td>17.77</td><td>106.50</td></tr></table>	Payee	Details	Amount	VAT	Total	Carole Singleton	salary April	102.04		102.04	HMRC	PAYE April	25.40		25.40	Carole Singleton	WFH	26.00		26.00	Jill Demaine	Lengthsman	65.50	12.00	77.50	J Drivers	fit water meter	178.00	35.60	213.60	Business Focus	processing end of year	30.00	6.00	36.00	Zurich Municipal	insurance	256.46		256.46	Borough of Pendle	grass cutting	88.83	17.77	106.50
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21/04/22	<b>Damaged bench across from garden centre</b>																																													

21/04/23	Summer troughs and hanging baskets
21/04/24	Side arm flailing
21/04/25	Bench at Klondyke Hill
21/04/26	Correspondence
21/04/27	Update of on-going issues from other meetings
21/04/28	To confirm the date of the next Parish Council Meeting as Wednesday 26 <sup>th</sup> May 2021

Signed *CA Singleton*

Date 23<sup>rd</sup> April 2021

Clerk Carole Singleton