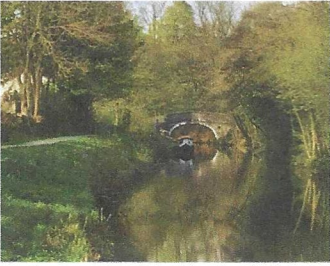
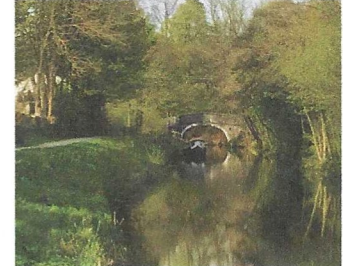


SALTERFORTH PARISH COUNCIL



Chair: Cllr C. Pollard
email: salterforthparishcouncil@gmail.com
website: <https://www.salterforthpc1.org>



DRAFT MINUTES

Salterforth Annual Parish Council Meeting
Monday 30th June 2025
9am Salterforth Village Hall

2025.30.06.1 Welcome

The Chair of the Parish Council, Cllr Pollard welcomed all to the meeting at 9am.

2025.30.06.2 Attendance, Apologies and Non-attendance

- 2.1 Recorded attendees were Cllr Pollard, Cllr King, Cllr Wilson, Cllr Fuggle, Cllr Latham
- 2.2 Apologies received and accepted from Cllr Grant.

2025.30.06.3 Declarations of Interest

None.

2025.30.06.4 Public Participation

No members of the public present.

2025.30.06.5 Annual Governance and Accountability Return (AGAR) 1st April 2024 – 31st March 2025

- 5.1 **Noted** that the Internal Audit for 2024/25 was carried out on 25th June 2025. Report received including the Internal Control Objective Report duly signed by the auditor.
- 5.2 **Reviewed** the Internal Control Objective Report and explanations for non-compliance.
- 5.3 **Reviewed, completed and approved** the assertions for Section 1 – Annual Governance Statement 2024/2025. **Document duly signed.**
- 5.4 **Reviewed and approved** Section 2 - Accounting Statements 2024/25, Bank Reconciliation Proforma, Explanation of Variances proforma and supporting narrative. **Document duly signed.**
- 5.5 **Reviewed and approved** the Notice of Public Rights for the unaudited AGAR for 2024/25 and to note that notice will commence on Monday 30th June 2025 and end on Monday 11th August 2025.

2025.30.06.6 Date of next Meeting

23rd July 2025 at 7pm in the Village Hall, Salterforth.

Meeting Closed at 9.50am

Karen Shorrock
Acting Clerk/RFO
Salterforth Parish Council